Kingsley-Pierson CSD

Regular Board Meeting
07/14/2025 06:00 PM
Kingsley Board Room
Kingsley, Iowa

MEETING MINUTES

Kingsley-Pierson Mission Statement: Our mission is to champion excellence in education through leadership and service. We are committed to ensuring that all Kingsley-Pierson students have access to a network of services that allows them to realize their potential. Through education we strive to build a quality of life which sets the standard for Iowa.

Attendance

Board Members
Ron Bahl, Board President
Phillip Herbold, Board Member
Curtis Motz, Board Member
Megan Plendl, Board Vice-President
Roger Wilcox, Board Member

A. Call to order - 6:00 PM

The meeting was called to order at 6:00 p.m.
Please visit https://simbli.eboardsolutions.com/SB_Meetings/SB_MeetingListing.aspx?S=36031450 for additional school board information and presented items.

B. Approval of Agenda

Motion to approve the agenda as presented.
Motion made by: Megan Plendl
Motion seconded by: Phillip Herbold
Voting:
Unanimously Approved

C. Approval of:

1. Minutes of Previous Meeting

Motion to approve meeting minutes from the previous meetings, including June 9, June 10 and June 19.
Motion made by: Phillip Herbold
Motion seconded by: Megan Plendl
Voting:
Unanimously Approved

2. Summary List of Bills

Motion to approve the Summary List of Bills.

General Fund: $538,062.03
Schoolhouse: $63,292.24
Kingsley Activity: $17,766.67
Lunch: $2,913.27
Total Funds: $622,034.21
Motion made by: Phillip Herbold
Motion seconded by: Megan Plendl
Voting:
Unanimously Approved

3. Financial Report

Motion to approve the financial report.
Motion made by: Phillip Herbold
Motion seconded by: Curtis Motz
Voting:
Unanimously Approved

D. Communications

1. Administrative Reports

a. Athletic Director Report

b. Curriculum Director Report

c. Principal Report(s)

d. Superintendent Report

E. Old Business

1. Coaching/Sponsor Contract Listing

Mr. Bailey recommended approving the coaching/sponsor contract listing as presented.
Motion made by: Phillip Herbold
Motion seconded by: Megan Plendl
Voting:
Ron Bahl - Yes
Phillip Herbold - Yes
Curtis Motz - Yes
Megan Plendl - Yes
Roger Wilcox - No

2. Northwest AEA and Kingsley-Pierson CSD Contract for Transfer of State Funding

Motion to approve Northwest AEA and Kingsley-Pierson CSD Contract for Transfer of State Funding.
Motion made by: Phillip Herbold
Motion seconded by: Curtis Motz
Voting:

Unanimously Approved

F. New Business

1. Resignation(s)

Motion to approve the resignation of Chris Nissen from JH Boys Basketball.
Motion made by: Phillip Herbold
Motion seconded by: Roger Wilcox
Voting:
Unanimously Approved

2. Contract Recommendation(s)

Motion to approve the following recommendations from Mr. Bailey.
Teaching Contracts:
Transfer of Maggie Stanwick from 1st grade to 2nd grade.
Transfer of Emily Reinking from Kindergarten to 1st grade.
Middle School Reading - Stephanie Mackey - $50,000.

Coaching Contracts:
Assistant Volleyball - Madison Glade.
Assistant/Volunteer Volleyball - Seth Snakenberg (if numbers warrant) otherwise, a volunteer.

Kitchen Contracts:
Terri Smith - Kitchen Manager - $17.93/hour 7.5 hours
Jenny McDowell - Kitchen Help - $15.00/hour - 5 or 6 hours
Nicole Wandersheid - Kitchen Help - $15.00/hour - 5.5 hours
Amy Grubb - Kitchen Help - $15.00/hour - 3.5 hours
Maria Del Carman Perez - Kitchen Help - $15.00/hour - 3.5 hours
Motion made by: Phillip Herbold
Motion seconded by: Curtis Motz
Voting:
Unanimously Approved

3. Cell Phone Stipend

Motion to approve Eron Andrews to receive $100 p/month cell phone allowance.
Motion made by: Megan Plendl
Motion seconded by: Phillip Herbold
Voting:
Unanimously Approved

4. Cyber Liability Renewal

Mr. Bailey recommended approving Cyber Liability Insurance with a 1,000,000 limit and the $2,500 deductible.
Motion made by: Phillip Herbold
Motion seconded by: Megan Plendl

Voting:
Unanimously Approved

5. Nutrition Services Software - Health-e Pro

Motion to approve the Nutrition software - Health-e Pro at $11,247.
Motion made by: Megan Plendl
Motion seconded by: Curtis Motz
Voting:
Unanimously Approved

6. Northwest AEA Service Agreement

Motion to approve the Northwest AEA 25-26 Service Agreement
Motion made by: Phillip Herbold
Motion seconded by: Roger Wilcox
Voting:
Unanimously Approved

7. 2nd Reading Policy Review

Motion to approve waiving the 2nd reading of the following policies.
209.01 - Development of Policy
213 - Public Participation at Board Meetings
401.12 - Employee Use of Cell Phones
401.12-R(1) - Employee Use of Cell Phones Regulation
407.03 - Licensed Employee Retirement
410.01 - Substitute Teachers
503.09 - Student Use of Personal Electronic Devices
503.09-R(1) - Student Use of Personal Electronic Devices Regulation
Motion made by: Phillip Herbold
Motion seconded by: Curtis Motz
Voting:
Unanimously Approved

8. Legislative Policy Updates

Motion to approve the following policies per legislative action or legal requirements:
104, 104.E1, 104.E2, 104.E3 - Anti-Bullying/Anti-Harassment
211 - Open Meetings
402.02 - Child Abuse Reporting
402.03 - Abuse of Students by School District Employees
405.02 - Licensed Employee Qualifications, Recruitment, Selection
411.02 - Classified Employee Qualifications, Recruitment, Selection
501.03 - Compulsory Attendance
501.09 - Chronic Absenteeism and Truancy
501.09R1 - Chronic Absenteeism and Truancy Regulation
503.10 - School Safety Assessment Team
505.05 - Graduation Requirements
507.01 - Student Health and Immunization Certificates

603.01 - Basic Instructional Program
603.05 - Health Education

Motion made by: Phillip Herbold
Motion seconded by: Roger Wilcox
Voting:
Unanimously Approved

9. 2025-26 Employee Handbook Review and Approval (DRAFT)

Motion to approve the 25-26 Employee Handbook.
Motion made by: Phillip Herbold
Motion seconded by: Megan Plendl
Voting:
Unanimously Approved

10. 2025-26 Student Handbook Review and Approval (DRAFT)

Motion to approve 25-26 Student Handbook and update costs and update personal electronic devices based on school policy.
Motion made by: Roger Wilcox
Motion seconded by: Phillip Herbold
Voting:
Unanimously Approved

11. ISJIT 2nd Signer for Transfers

A motion for the Board President, currently Ron Bahl, to be approved as a 2nd signer on the ISJIT account.
Motion made by: Megan Plendl
Motion seconded by: Curtis Motz
Voting:
Unanimously Approved

12. 2025-26 School Fees

Motion to approve the school fees listed below:
Book Rent:
K-4 - $55
K-5 Reduced - $9
5-8 - $65
6-8 Reduced - $10
9-12 - $75
9-12 Reduced - $10

Activity Tickets:
Student - $60
Adult - $100
Family - $250
Single-game admission to activities is $6 for all sports but football. (Football has already been set by the district at $8 for adults, $5 for students.)

Fitness Center:
Either July to December, January to June or July through June
$200/year
$100/6 months
Grandfather anyone that has already paid their membership.

Yearbook:
$50 if purchased 1st semester (Early Bird pricing)
$60 if purchased 2nd semester

Hot Lunch:
Per Day - $3.60
2nds - $2.10
Weekly Price - $18
Monthy - $72.00
Semester - $324
Adult - $5.10

Breakfast:
Per Day - $2.85
Adults - $3.05

Reduced Breakfast/Lunch:
Lunch - $0.40
Breakfast - $0.30

Special Milk:
Quarter - $25
Semester - $50
Year - $100.00
Motion made by: Megan Plendl
Motion seconded by: Roger Wilcox
Voting:
Unanimously Approved

13. 2025-26 Milk Bids

Motion to approve Praire Farms Bid.
Motion made by: Curtis Motz
Motion seconded by: Roger Wilcox
Voting:
Unanimously Approved

14. 2025-26 Propane Bids

Motion to approve Pierson Propane bid from Johnson Propane at $1.01 per gallon.
Motion made by: Phillip Herbold
Motion seconded by: Megan Plendl
Voting:
Unanimously Approved

15. Loan approval for the buses purchased at the special meeting

Motion by Motz, seconded by Wilcox to approve the loan for the 4 school buses from United Bank of Iowa at the 4.5% rate for 4 years.
All in favor, motion carried.

Motion Plendl, seconded by Wilcox to approve a monthly deposit into a United Bank of Iowa account with bi-annual payments on the loan.
All in favor, motion carried.

16. Notice of Consideration of Proposal to Continue Participation in the Instructional Support Program

Motion to approve the resolution to consider continued participation in the Instructional Support Program.
Roll Call vote: Plendl, aye. Herbold, aye. Motz, aye. Wilcox, aye and Bahl, aye. Motion carried.

17. Allocation of Funds - Kingsley Activity Interest and Class of 2024 Funds

Motion to approve the allocation of interest and class of 2024 funds in the Kingsley Activity Account.
The total funds of $14,068.21. $2,000 to Music, $2,000 to FFA. The $10,068.21 remainder is divided evenly between the other six clubs ($1,678.03 each) includes: Athletics, Cheer, Dance Team, NHS, Musical and Student Council. Total funds $14,068.21
Motion made by: Phillip Herbold
Motion seconded by: Megan Plendl
Voting:
Unanimously Approved

18. Closed Session: To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Iowa Code 21.5(1)(i)

Motion at 8:34 p.m. to go into Closed Session: To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Iowa Code 21.5(1)(i)
Roll Call Vote: Wilcox, aye. Motz, aye. Herbold, aye. Plendl, aye. Bahl, aye. Motion carried.

Motion by Motz, seconded by Plendl at 9:42 p.m. to come out of the Closed session. All in favor, motion carried.

19. TLC and At-Risk Positions

Motion by Herbold, seconded by Motz to approve Taylor Kempers as Curriculum Director $10,000 at 10 days. All in favor, motion carried.
Motion by Herbold, seconded by Plendl to approve Jenni Spooner as Instructional Coach $7,500 at 7 days. All in favor, motion carried.

Motion by Herbold, seconded by Plendl to approve Taylor Kempers as At Risk Coordinator $10,000. All in favor, motion carried.
Motion by Herbold, seconded by Plendl to approve Jenni Spooner as At Risk Coordinator $10,000. All in favor, motion carried.
Motion by Herbold, seconded by Motz to approve Adam Brand as K-12 Principal. All in favor, motion carried.

20. Fundraiser Requests

No Fundraiser requests.

G. Other Business

H. Adjournment

Motion to adjourn the meeting at 10:05 p.m.
Motion made by: Roger Wilcox
Motion seconded by: Megan Plendl
Voting:
Unanimously Approved