

**UNAPPROVED MINUTES OF  
A REGULAR MONTHLY MEETING OF**

**THE KINGSLEY-PIERSON COMMUNITY SCHOOL DISTRICT**

<p><i>August 14, 2023</i> <b>CONFERENCE ROOM - KINGSLEY</b></p>
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**1. CALL TO ORDER**

The meeting was called to order by President Collins at 7:00 p.m.

**2. ROLL CALL**

Present Members: Collins, Bubke, Haggin, Herbold and Plendl.

**3. AGENDA**

Motion was brought by Herbold, seconded by Plendl to approve the agenda. All voted aye, motion carried.

**4. APPROVAL OF PREVIOUS MEETING MINUTES**

Motion was made by Herbold, seconded by Plendl to approve the July meeting minutes. All voted aye, motion carried.

**5. SUMMARY LIST OF BILLS**

Invoice details were emailed to the Board members before the meeting. There were no items for discussion. Motion made by Herbold, seconded by Plendl, to approve listed bills in the amounts of \$123,331.61 from the General fund, \$34,876.88 from schoolhouse, \$6,656.89 from the Kingsley activity, \$1,255.44 from the lunch fund and \$69.68 from Pierson activity fund. All voted aye, motion carried.

**6. FINANCIAL REPORT**

Discussed the revenue and expenses for July and the first month of the new fiscal year. Expenses will exceed revenue until the State Aid starts in September and the quarterly funding in October. Amazon Business is being utilized to separate purchases from the school credit card. This frees up the credit limit on the school credit card. In July, Kingsley-Pierson School changed from REMI to SU Insurance. There are new processes to submit for claims. Nolte, Corman & Johnson completed the FY22 audit on August 8<sup>th</sup> and the field work for FY23 audit has begun. MidStates interest rate for July was 4.27%.

For the November 7<sup>th</sup> election, there will be two open board seats. Nomination packets may be picked up at the Kingsley's office. The first day to submit nomination papers will be August 28<sup>th</sup> and the last day is September 21<sup>st</sup>. Motion by Plendl, seconded by Herbold to approve the financial report. All voted aye, motion carried.

**7. COMMUNICATIONS**

**Mr. Bailey**

Mr. Bailey had a bus driver on August 4<sup>th</sup>. He discussed being short a route driver. Fall Semester will start August 23<sup>rd</sup>. The faculty and staff handbook was handed out to the board members. New

teaching staff include Anna Mae Pippett and Caitlyn Brand. Non-teaching staff will be approved in new business. School Board convention will be November 15, 16 and 17. Legislative session will be discussing bathroom bill, student behavior and discipline and license renewal requirements. EVAAS training update was given by Dr. Taylor Kempers on a DOE database based on FAST and academic testing. A 2:2 meeting with River Valley will be scheduled for a future date.

### **Mr. Wiese**

Mr. Wiese noted 2023-2024 School Year Begins “In 9 Days” (Wed., 8/23/23). The WITCC representative for concurrent enrollment classes meet Tuesday, 8/15 from 6-7 pm w/ Mrs. Kooima. Athletics started August 7th for HS FB, HS VB and Cross Country started today. Cheerleading started a while ago. Fall Coaches Meeting on Wed., Aug. 16 @6:30 pm. HS Parent Meetings on Thurs., Aug 17. @7:00 pm VB on 8/29/23 against MVAOCOU-H, Cross Country on 8/24/23 @Heelan and FB on 8/25/23. On 8/22/23, Teacher In-Service day, elementary open house 6-7 pm (and Book Fair), HS Freshman Orientation 7:00-7:45 pm. Day One of School on Wed., 8/23/23. High School Assembly (Grades 9-12) @8:15 am. Dismissal at 2:30 pm. On a regular school day, the HS will have classes from 8:15-3:15 and the Elementary from 8:30-3:30. The 35<sup>th</sup> Grandparent’s/Special Friend’s Day on Fri., Sept. 1 from 8:30-10:00 a.m. for the Elementary students. There will be no lunch with grandparents this day. If parent approves, kids can go with grandparent(s) out to eat on their own. High School Cell Phone Policy will be discussed the 1<sup>st</sup> day of school. Homecoming 2023 week from August 28 – September 1<sup>st</sup>. Lots of KP faculty and staff in the building . . . Excited for 23/24!

### **Mr. Brand**

Mr. Brand explained there has been a lot of projects in the Pierson building since August 1<sup>st</sup>. These include replacing a few windows, reviewing old tech equipment, painting of the lines in the parking lot, thanks to Mike DeJong. The boiler in Pierson is being replaced, a new fire alarm system, dehumidifiers making a big difference, gutter extensions and thanks to Berwyn Abernethy for fixing doors and railings around the school. Middle school football and volleyball begin August 24<sup>th</sup>. The first MS football is September 18<sup>th</sup> in Remsen. Mrs. Kooima will be the MS Asst. Volleyball coach. The first MS Volleyball game is September 7<sup>th</sup> in Bronson. The first day of school is August 23<sup>rd</sup> and first day of practices will be August 24<sup>th</sup>.

## **8. OLD BUSINESS**

None at this time.

## **9. NEW BUSINESS**

### **Resignations**

None at this time.

### **Contract Recommendations**

Motion by Herbold, seconded by Haggin to approve the following positions: Noah Phillips, Asst HS Football, Melissa Hoppe, MS Aide, Michelle Andrews, Elem Aide, Lisa Carlson, Elem Aide, Regan Johnson, Elem Aide and Juan Munoz as a volunteer HS Football coach.

All voted aye, motion carried.

### **Staff Retention Bonus**

Motion by Herbold, seconded by Plendl to approve a \$1,000 retention bonus to teachers returning in FY24. The salary bonus will be based on the teacher’s FTE. TLC funds can only be used for a combination of teacher salaries, TLC Leadership, or a combination of both. All voted aye, motion carried.

**Facility Projects**

Motion by Bubke, seconded by Herbold to approve Tri-State Drywall for replacing ceiling tiles in the Shop. All voted aye, motion carried.

**Approval of SIAC Committee**

Motion by Herbold, seconded by Plendl to approve the members of the School Improvement Advisory Committee as listed by Mr. Bailey. A few more members are needed. All voted aye, motion carried.

**Board Policy Updates**

Motion by Herbold, seconded by Plendl to waive the 2<sup>nd</sup> reading of the board policies listed by Mr. Bailey on the agenda. All voted aye, motion carried. Motion by Herbold, seconded by Plendl to approve the board policies as read. All voted aye, motion carried.

**Resolution ordering election on the question of amending the levy and imposition of a voter approved physical plant and equipment property tax and income surtax**

Motion by Herbold, seconded by Haggin to approve the resolution ordering election on the question of amending the levy and imposition of a voter approved physical plant and equipment property tax and income surtax. All voted aye, motion carried.

**FY22 Audit Approval**

Motion by Herbold, seconded by Bubke to approve the FY22 Audit. All voted aye, motion carried.

**Fundraiser Requests**

Motion by Herbold, seconded by Plendl to approve the FY23-24 school year annual fundraisers. All voted aye, motion carried. Motion by Herbold, seconded by Plendl to approve the Dance Team fundraiser selling t-shirts. All voted aye, motion carried. Motion by Herbold, seconded by Plendl to approve the FFA grain fundraiser. All voted aye, motion carried. Motion by Bubke, seconded by Plendl to approve the MS Athletic activities fundraiser. All voted aye, motion carried.

**10. ADJOURNMENT**

Motion was brought by Herbold, seconded by Plendl to adjourn the meeting at 8:55 p.m. All voted aye, motion carried.

Mr. Bailey took board members on a tour to view facility improvement made over the summer.

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Laurie Schweitzberger, Board Secretary

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Jason Collins, Board President