

**APPROVED MINUTES OF  
A REGULAR MONTHLY MEETING OF**

**THE KINGSLEY-PIERSON COMMUNITY SCHOOL DISTRICT**

*June 15, 2021*  
**CONFERENCE ROOM - KINGSLEY**

**1. CALL TO ORDER**

- The meeting was called to order by President Bubke at 6:00 a.m.

**2. ROLL CALL**

- Present: Members Haggin, Collins, Pratt and Herbold

**3. AGENDA**

- Motion was brought by Herbold, seconded by Pratt, to approve the agenda. All voted aye, motion carried.

**4. APPROVAL OF MINUTES**

- Motion was made by Collins, seconded by Herbold to approve the May minutes. All voted aye, motion carried.

**5. SUMMARY LIST OF BILLS**

- Motion was brought by Collins, seconded by Herbold, to approve listed bills in the amounts of \$124,310.18 from the general fund, \$350,322.86 from the schoolhouse funds, \$24,385.68 from lunch fund, \$19,129.14 from the Kingsley activity fund and \$20,069.04 from Sales Tax Bond fund. All voted aye, motion carried.

**6. FINANCIAL REPORT**

- Discussed year-to-date revenue and expenses. In April, Kingsley-Pierson certified the 2021-2022 Budget with the State at 11.58090. The State reduced the AEA's funding by \$15 million which increased our rate to 11.85459, an increase of .27369. On November 2, 2021, there will be a School Board election for two open seats. The first day to file the nomination papers is August 23 and the last day to file is September 16, 2021. For school board election papers, please contact the office. Motion was brought by Collins, seconded by Pratt, to approve the financial report. All voted aye, motion carried.

**7. OLD BUSINESS - None at this time**

**8. NEW BUSINESS**

- **Administrative Salaries, Business Manager/Board Secretary Salary-Exempt Session:** President Bubke stated the meeting would be going into an exempt session. Iowa law allows going into an exempt session to discuss strategy in matters relating to employment conditions of employees of the governmental body who are not covered by collective bargaining agreement. This is less formal than a closed session and does not require taping or motions-just an announcement that an exempt session will be held.  
\*This includes Dean Harpenau who is our At-Risk Coordinator.

President Bubke stated the meeting would come out of Exempt Session

- **Set Administrative Salaries and Business Manager/Board Secretary Salary:**  
 Motion by Collins, Second by Herbold to approve a 3% increase to base salaries for Laurie Schweitzberger and the At-Rick Coordinator, Dean Harpeanu. Mr. Wiese was offered 3% increase and a 220 day contract. Discussion tabled with Mr. Wiese. Salaries will be set at \$65,052.46 for Laurie Schweitzberger and \$8,273.88 for Dean Harpeanu. Laurie Schweitzberger waived health insurance premiums since she is covered by her spouse. All voted aye, motion carried.  
 Mr. Wiese agreed to the 3% increase and a 220 day contract. Motion by Herbold, seconded by Collins to approve a 3% increase and a 220 day contract. Salary will be set for Mr. Wiese at \$117,679.12. Mr. Wiese waived health insurance premiums since he is covered by his spouse. All voted aye, motion carried.
- **EMC Renewal For Property and Casualty Insurance:**  
 Motion by Herbold, seconded by Collins to approve the EMC Property and Casualty Insurance renewal rates. All voted aye, motion carried.
- **Wrestling Sharing Discussion:**  
 Motion by Collins, seconded by Pratt to table discussion until the next meeting. All voted aye, motion carried.
- **Resignations:**  
**Mr. Rob Wiese:** Motion by Herbold, seconded by Pratt to accept Mr. Wiese's resignation as JH Girls Track coach. All voted aye, motion carried.  
**Jenny Eickholt:** Motion by Herbold, seconded by Pratt to accept Jenny Eickholt's resignation as a Tutor. All voted aye, motion carried.  
**Heather Loreth:** Motion by Collins, seconded by Pratt to accept Ms. Loreth's resignation pending a suitable replacement. Collins, Pratt and Haggin voted aye. Herbold obtained. Motion carried.
- **Contract Recommendations:**  
 Motion by Pratt, seconded by Haggin to approve Madison Glade as JH Girls Track coach. All voted aye, motion carried.  
 Motion by Collins, seconded by Pratt to approve Teena Dreckman as JH Volleyball coach. All voted aye, motion carried.  
 Motion by Herbold, seconded by Pratt to approve Maggie Stanwick as the Elementary 1<sup>st</sup> grade teacher at \$39,427 with single health insurance. All voted aye, motion carried.  
 Motion by Collins, seconded by Pratt to approve Dawn Wilcox as the Library Aide at Step 6 and single health insurance. All voted aye, motion carried.  
 Motion by Herbold, seconded by Collins to approve three TLC positions; Mindy Dunne, Nicole Goodwin and Jenn Conrad. All voted aye, motion carried.
- **Non-Certified Contracts:**  
 Motion by Collins, seconded by Pratt to approve a 2% increase to Non-Certified staff, an additional step to the hourly schedule, a 2% increase to the seasonal grounds position and retroactive to Spring 2021. Rate increase to the following positions: Activity Driving from \$13.74 to \$14.00, Maintenance from \$9.76 to \$10.00, Summer Student Help from \$7.54 to \$7.75, Unpacking Inventory from \$10.08 to \$10.25, Seasonal mowing from \$8.35 to \$8.50. All voted aye, motion carried.
- **Operational Sharing Agreements:**  
 Motion by Herbold, seconded by Collins to approve the Operational Sharing agreements: Akron-Westfield – Human Resources, Woodbury Central – Transportation, Elementary

Guidance, and Curriculum Director, River Valley – Superintendent (Already approved).  
All voted aye, motion carried

- **Equipment Breakdown Insurance Renewal:**

Motion by Collins, seconded by Herbold to approve an equipment breakdown insurance renewal with REMI for \$43,072.13. All voted aye, motion carried.

- **2022-2024 Auditor Approval:**

Motion by Collins, seconded by Pratt to approve Nolte, Corman & Johnson for the school's auditor for FY22 – FY24. All voted aye, motion carried.

- **2021-2022 School Fees:**

Motion by Collins, seconded by Pratt to approve 2021-2022 Activity Passes at \$45 student, \$85 Adult and \$200 Family. Book Rent will remain the same for all grades. All voted aye, motion carried.

- **Facility Projects:**

Motion by Collins, seconded by Pratt to approve a lighted sign for \$11,090 from LRI Graphics. This purchase will be made with contingency funds.

Motion by Collins, seconded by Pratt to approve a Scissor Lift for \$15,500 from Mid country Machinery using PPEL funds. All voted aye, motion carried.

Haggin left the meeting

- **2021-2022 Hot Lunch Program/Prices:**

Motion by Herbold, seconded by Pratt to approve the 2021-2022 Hot Lunch Program. All voted aye, motion carried.

- **Reclassification of Funds:**

Motion by Herbold, seconded by Collins to approve the transfer of funds \$7,266.89 the Activity fund – Class of 2020, Homemaking and FCA to Activity fund – Athletics. All voted aye, motion carried.

- **Designate Official Newspaper:**

Motion by Collins, seconded by Pratt to approve the Menville Record as the official newspaper. All voted aye, motion carried.

- **Fundraiser Requests:** None at this time.

President Bubke has raised \$7,000 in donations towards a flag in the new gym.

## 9. COMMUNICATIONS

### Principal Wiese

- Mr. Wiese has moved out of his office in Pierson and Adam Brand will be the 5<sup>th</sup>-8<sup>th</sup> Middle School Principal. Year-end reports for 20-21 and beginning 21-22 items. Happy Father's Day and have a great summer!

### Supt. Bailey

- Since the last meeting board meeting, Graduation and Semester tests are complete. State Reports for year-end, Spring BEDS, Spring SRI and CTE report. The Track season was successful and a great start to the baseball and softball season.

**10. ADJOURNMENT**

- At 7:37 a.m., motion was brought by Collins, seconded by Pratt to adjourn the meeting. All voted aye, motion carried.

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Laurie Schweitzberger, Board Secretary

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Matt Bubke, Board President